



2019 Vendor Application

Contact information:
 Berna Brooks: Market Manager
 Phone: 907-360-7064

Please complete and return this form with payment to:

Willow Health Organization
 Attention: Market Manager
 PO Box 1242
 Willow, AK 99688

Make checks payable to: Willow Health Org.

Name: _____ Company: _____
 Address: _____ City, State, Zip: _____
 Phone: home: _____ - _____ cell: _____ - _____ EMail: _____

* Note: With your permission we will list our vendors on our website. YES NO I want to be listed on your website.

Mark the dates this agreement covers:

Friday, June 28 Friday, July 26 Friday, Aug. 23
 Friday, July 05 Friday, Aug 02 Friday, Aug 30
 Friday, July 12 Friday, Aug 09 Friday, Sept 06
 Friday, July 19 Friday, Aug. 16 Friday, Sept 13

List ALL products you intend to sell: _____

2019 Vendor Booth Rental Rates			
Space	Daily	Monthly (4 Wks) 7% discount	Season (12 wks) 10% disc.
<i>Sheltered</i>	\$30	\$112	\$310
<i>Open</i>	\$20	\$75	\$216
Booth(s) request: <input type="checkbox"/> sheltered <input type="checkbox"/> open			
Table(s) needed: <input type="checkbox"/> 0 <input type="checkbox"/> 1			

2019 Willow Farmers Market Terms and Conditions

Rental Space – A market booth is a 10 ft x 10 ft area and includes one table. Sheltered space is under a canopy. Open space may be setup with or without a canopy owned by the vendor. Booth space is reserved upon payment and is available on a first come - first serve basis with vendors paying for a month or the season having space assignment priority. Vendors should plan to conduct business without the availability of electricity or running water. Electric available on limited basis.

Setup and Take Down – The market will be available for vendors to begin setup by 1 pm. *Vendors are expected to be completely setup and ready to conduct business by market opening at 2 pm. Vendor is responsible to setup their canopy whether rented or their own. Vendor agrees to operate leased space continuously from 2 pm through 7 pm.* Vendor is responsible for maintaining cleanliness and order in their rented space and must leave the area as it was found. Vendors are encouraged to attach a legible sign to their booth with their business name. Appearance of your booth and product displays will greatly affect the overall appeal of the market, which will benefit all vendors.

Market Products

All produce sold at the Willow Farmers Market must be Alaska grown. Other farm and food products must be made and produced in Alaska. Certain products that cannot be grown in Alaska may be sold at the market by prior approval by the market manager. All arts and crafts sold at the market must be by local artisans. Certain food products may be prohibited for sale by the DEC. Check with the market manager concerning acceptability of food products. Pricing of goods sold at the Willow Farmers Market is solely the responsibility of vendors.

Release of Liability

Vendor releases and forever discharges Willow Health Organization, the Willow Farmers Market Manager, volunteers and contractors from all actions, suits, claims, demands, and damages of every kind and nature, including but not limited to those beyond the inherent risk of an outdoor market.

The Willow Farmers Market strives to provide the community of Willow and its visitors an enjoyable weekly marketplace featuring fresh locally grown produce, other farm products, homemade food products and a variety of locally made arts and crafts. Participants in the market are encouraged to interact with all market customers, volunteers, and other vendors in a professional manner that fosters a sense of cooperation and camaraderie. If the market is a fun place to be, both vendors and customers will profit.

Policy Exceptions and Enforcement - The Willow Farmers Market Manager has the authority to grant exceptions to market policies on an individual basis. These policies and lease provisions give the manager the option but not the obligation of enforcement.

"By signing this agreement I, _____ agree to all of the above terms and conditions."

(Print full name)

Signature _____ Date _____

For office use only: date: _____ check#: _____ cash: _____ Rec'd by _____